

Information about the processing of your personal data (customers/suppliers)

Direct and/or non-direct collection of data (Art. 13 and/or 14 GDPR)

Company:

Schäfer Trennwandsysteme GmbH
Industriepark 37
56593 Horhausen

Data protection officer:

Alexander Schulz
Karst-IT GmbH
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Managing Directors: Mario Sauerbrey, Martin Schäfer

We use the following data from you:

- Name, surname
- Address
- General Contact details
- If necessary, your bank details
- If necessary, technical drawings, sketches, floor plans of the building project
- If necessary, contact details of authorised third parties (general contractors, architects, planners)

Legal basis:

The processing only takes place if it is necessary for the fulfilment of the contract, you have consented as the data subject, the processing is necessary to fulfil a legal obligation of the person responsible, and/or the processing is necessary to safeguard legitimate interests (e.g. safeguarding House rules). The legal basis is Art. 6 para.1 a), b), c) and/or f) GDPR.

We use the data for the following purposes:

- to prepare offers, invoices, etc.;
- To fulfil contractual agreements
- To comply with legal requirements
- For the processing and provision of e.g. Services.

We may provide your data to or receive your data from:

- financial service providers, if necessary to fulfil your contract;
- public institutions, if required by law;
- carefully selected service providers hired by us to process orders, who meet the requirements of Art. 28 GDPR;

We do not transmit your data

to a third country or any international organisation

The planned storage period of your data

We cannot, at this time, specify the criteria for the retention period

- Expiry of the statutory retention period for merchants (6 or 10 years after the end of the calendar year in which the business relationship was concluded); Exceptionally, this does not apply if we are obliged to store data for a longer period due to tax or commercial retention obligations (in accordance with HGB, StGB, or AO), or
- if the processing is based on your consent, then within the scope of this consent;

Your rights as a data subject:

Information, correction, deletion, limitation of processing, opposition, and data portability (Art. 15 to 21 GDPR).

You also have the **right to lodge a complaint** with a supervisory authority (Art. 77 GDPR). The supervisory authority responsible for us is:

Supervisory authority for data protection in the non-public area
in Rhineland-Palatinate
The State Commissioner for Data Protection Rhineland-Palatinate
Hintere Bleiche 34, 55116 Mainz
Telephone +49 (0) 6131-208-2449, fax +49 (0) 6131-208-2497
Email: poststelle@datenschutz.rlp.de

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